**Charles R. Drew University of Medicine and Science ● Office of Registration & Records**
**1731 East 120th Street, Los Angeles, CA 90059 Phone: (323) 563-4838 Fax: (323) 563-4837**

# COURSE ADD/DROP FORM

- Check the Academic Calendar for the dates of the Add/Drop periods for each semester.
- Before submitting this form to the Office of Registration and Records, continuing students must consult with their faculty advisor; new students in their first semester must consult with the Office of Enrollment Management before submitting this form.
- Instructor or advisor signature may be required to add a course that is full or requires prior approval.
- Students who withdraw or drop all courses during a semester, will be withdrawn from the University

Last Name: _____ First: _____ MI: _____

Telephone: _____ Program: _____ Student ID: _____

Academic Period**:** ☐Fall ☐Spring ☐Summer: 20_____

**ADD** Courses

| Course No. | Course Name | Section | Units | Day(s) |
|---|---|---|---|---|
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**DROP** Courses

| Course No. | Course Name | Section | Units | Day(s) |
|---|---|---|---|---|
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| | **UNITS** |
|---|---|
| CURRENT # OF UNITS REGISTERED (before add/drop): | |
| TOTAL # OF UNITS: ☐ ADDING | |
| TOTAL # OF UNITS: ☐ DROPPING | |
| TOTAL # OF UNITS* REMAINING: | |

* If remaining units is **less than 6 units,** you will be ineligible for financial aid and will go into repayment immediately.

If submitting form **AFTER** the published Add/Drop deadline, but before the Withdrawal Deadline, your drop will be considered a course withdrawal and you will receive a "W" in the course.

_____ Date: _____
Student Signature

_____ Date: _____
Advisor Signature (**if course requires preapproval**)

Recommended Signature:

_____ Date: _____ _____ Date Processed: _____
Financial Aid Signature Office of Registration & Records

*CDU has a zero tolerance for any form of discrimination and/or harassment including, but not limited to, discrimination and/or harassment on the basis of race, color, sex, sexual orientation, gender, gender identity, gender expression age (over 40), physical handicap, disability, national origin, ancestry, marital status, medical condition, military or veteran status, genetics, or religion. CDU does not prohibit the use of any language unless such prohibition is required for business or academic purposes. CDU will not retaliate against any employee, applicant, or student because they have engaged in protected activity***.**